



Arun District Council
Civic Centre
Maltravers Road
Littlehampton
West Sussex
BN17 5LF

Tel: (01903 737500)
Fax: (01903) 730442
DX: 57406 Littlehampton
Minicom: 01903 732765

e-mail: committees@arun.gov.uk

Committee Manager Jane Fulton (Extn 37611)

23 August 2022

POLICY AND FINANCE COMMITTEE

A meeting of the Policy and Finance Committee will be held in **Council Chamber at the Arun Civic Centre, Maltravers Road, Littlehampton, BN17 5LF** on **Tuesday 6 September 2022 at 6.00 pm** and you are requested to attend.

Members: Councillors Gunner (Chair), Pendleton (Vice-Chair), Cooper, Dixon, Goodheart, Oppler, Roberts, Stanley and Dr Walsh

PLEASE NOTE: Where public meetings are being held at the Arun Civic Centre, to best manage safe space available, members of the public are encouraged to watch the meeting online via the Council's Committee pages.

1. Where a member of the public wishes to attend the meeting or has registered a request to take part in Public Question Time, they will be invited to submit the question in advance of the meeting to be read out by an Officer, but of course can attend the meeting in person.
2. We request members of the public do not attend any face to face meeting if they have Covid-19 symptoms.

Any members of the public wishing to address the Committee meeting during Public Question Time, will need to email Committees@arun.gov.uk by 5.15 pm on **Tuesday, 30 August 2022** in line with current Committee Meeting Procedure Rules.

It will be at the Chief Executive's/Chair's discretion if any questions received after this deadline are considered.

For further information on the items to be discussed, please contact Committees@arun.gov.uk.

AGENDA

1. APOLOGIES

2. DECLARATIONS OF INTEREST

Members and Officers are invited to make any declaration of pecuniary, personal and/or prejudicial interests that they may have in relation to items on this agenda and are reminded that they should re-declare their interest before consideration of the items or as soon as the interest becomes apparent.

Members and Officers should make their declaration by stating:

- 1) the item they have the interest in
- 2) whether it is a pecuniary/personal interest and/or prejudicial interest
- 3) the nature of the interest

3. MINUTES

(Pages 1 - 12)

The Committee will be asked to approve as a correct record the Minutes of the Policy and Finance Committee held on 30 June 2022, as attached.

4. ITEMS NOT ON THE AGENDA THAT THE CHAIR OF THE MEETING IS OF THE OPINION SHOULD BE CONSIDERED AS A MATTER OF URGENCY BY REASON OF SPECIAL CIRCUMSTANCES

5. PUBLIC QUESTION TIME

To receive questions from the public (for a period of up to 15 minutes)

6. EXEMPT INFORMATION

The Committee is asked to consider passing the following resolution: -

That under Section 100a (4) of the Local Government Act 1972, the public and accredited representatives of newspapers be excluded from the meeting for the following item of business on the grounds that they involve the likely disclosure of exempt information as defined in Part 1 of Schedule 12A of the Act by virtue of the paragraph specified against the item.

7. STRATEGIC OPTIONS FOR THE REGENERATION OF THE REGIS CENTRE - EXEMPT [30 MINUTES] (Pages 13 - 22)
 This report sets out the strategic options for the regeneration of the Regis Centre, Bognor Regis utilising Levelling up Fund grant funding.
8. REGIS CENTRE HEADS OF TERMS REPORT - EXEMPT [30 MINUTES] (Pages 23 - 32)
 This report sets out proposed heads of terms in relation to lease arrangements for the Regis Centre and an associated development opportunity for approval.
9. LITTLEHAMPTON SEAFRONT PROJECT - UPDATE [30 MINUTES] (Pages 33 - 38)
 This report provides an update on progress and requests that the draft design is endorsed ahead of stakeholder engagement, and that the heads of terms budget figure is increased to accommodate the Changing Places toilet grant award.
10. BUDGET MONITORING REPORT [15 MINUTES] (Pages 39 - 54)
 The budget monitoring report appended to this report sets out the Capital, Housing Revenue and General Fund Revenue budget performance to the end of June 2022.
11. REVENUE AND CAPITAL OUTTURN 2021-22 [15 MINUTES] (Pages 55 - 72)
 The appended report provides a summary of revenue and capital outturn expenditure for 2021/22 and compares this expenditure with the approved budget.
12. BUDGET PROCESS 2023-2024 [10 MINUTES] (Pages 73 - 78)
 The report provides a summary of the budget process for 2023/24 for Members' consideration and approval.
13. EQUALITY, DIVERSITY & INCLUSION POLICY [15 MINUTES] (Pages 79 - 88)
 A revised Equality, Diversity and Inclusion policy was approved at the Formal Unison/Employer Consultation meeting on 22 June 2022. The policy requires approval at Finance and Policy Committee.

ITEMS PUT FORWARD FROM SERVICE COMMITTEES

14. ENVIRONMENT COMMITTEE - 14 JULY 2022 AND FINANCIAL REPORT [10 MINUTES] (Pages 89 - 100)

To consider a recommendation from the meeting of the Environment Committee held on 14 July 2022 in relation to Options for Introducing Further Controls on the Quality of Houses in Multiple Occupation and the Financial Implications covered in the report.

The recommendation can be found at Minute 142

OUTSIDE BODIES - FEEDBACK FROM MEETINGS

There are no updates to be received for this meeting.

15. WORK PROGRAMME 2022-23 [5 MINUTES] (Pages 101 - 102)

For information only.

Note : If Members have any detailed questions, they are reminded that they need to inform the Chair and relevant Director in advance of the meeting.

Note : Filming, Photography and Recording at Council Meetings – The District Council supports the principles of openness and transparency in its decision making and permits filming, recording and the taking of photographs at its meetings that are open to the public. This meeting may therefore be recorded, filmed or broadcast by video or audio, by third parties. Arrangements for these activities should operate in accordance with guidelines agreed by the Council and as available via the following link [PART 8 - CP - Section 5 Filming Photographic Protocol.pdf \(arun.gov.uk\)](#).